

# RECORD OF PROCEEDINGS

## Minutes of Continental Local School Board of Education Meeting

Held on January 12, 2016

The organizational meeting of the Continental Local Board of Education was held at 7:30 p.m. in the administrative office. The Meeting was called to order by the "president pro-tem", Robin Etter.

The Treasurer, Kathleen Schmitz, administered the oath of office.

*"I will affirm that I will support the Constitution of the State of Ohio, and will perform faithfully the duties of the office as a member of the Board of Education of the Continental Local School District."*

\_\_\_\_\_  
Dean Bidlack

\_\_\_\_\_  
Chad Olds

\_\_\_\_\_  
Michael Zachrich

Mrs. Schmitz called the roll:

ROLL CALL: Present: Mr. Bidlack, Mr. Bradford, Mrs. Etter, Mr. Olds, and Mr. Zachrich.

Mr. Olds nominated Mr. Bidlack for president. It was moved by Mr. Zachrich and seconded by Mr. Bradford that nominations for president be closed.

THOSE IN FAVOR: Ayes, Mr. Bidlack, Mr. Bradford, Mrs. Etter, Mr. Olds, and Mr. Zachrich. Nays; None. Motion carried.

Mr. Bidlack will be the President for calendar year 2016.

Duly appointed President, Mr. Bidlack presided over the meeting.

Mr. Bidlack nominated Mr. Olds for vice-president. It was moved by Mrs. Etter and seconded by Mr. Bradford to close nominations for vice-president.

THOSE IN FAVOR: Ayes; Mr. Bidlack, Mr. Bradford, Mrs. Etter, Mr. Olds, and Mr. Zachrich. Nays; None. Motion carried.

Mr. Olds will be Vice-President for calendar year 2016.

### **Resolution #01-16**

It was moved by Mr. Bradford and seconded by Mr. Olds to hold the regular meetings on the third Tuesday of each month at 7:00 p.m. in the administrative office.

ROLL CALL: Ayes; Mr. Bradford, Mrs. Etter, Mr. Olds, Mr. Zachrich, and Mr. Bidlack. Nays; None. Motion carried.

### **Resolution #02-16**

It was moved by Mr. Zachrich and seconded by Mr. Olds to authorize the Treasurer to invest inactive funds at the most productive rate whenever they are available.

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ROLL CALL: Ayes; Mrs. Etter, Mr. Olds, Mr. Zachrich, Mr. Bidlack, and Mr. Bradford. Nays; None. Motion carried.

### **Resolution #03-16**

It was moved by Mr. Olds and seconded by Mrs. Etter to appoint Ennis Britton Company, L.P.A. as legal counsel for calendar year 2016.

ROLL CALL: Ayes: Mr. Olds, Mr. Zachrich, Mr. Bidlack, Mr. Bradford, and Mrs. Etter. Nays; None. Motion carried.

### **Resolution #04-16**

It was moved by Mr. Zachrich and seconded by Mr. Olds to establish a service fund of \$5,000 for board members.

ROLL CALL: Ayes; Mr. Zachrich, Mr. Bidlack, Mr. Bradford, Mrs. Etter, and Mr. Olds. Nays; None. Motion carried.

### **Resolution #05-16**

It was moved by Mr. Olds and seconded by Mrs. Etter to approve the following:

- Authorize the Treasurer to pay the bills.
- Authorize the Board President and the Treasurer to make advance draws on February and August tax Settlements.
- Appoint Mr. Joel Mengerink as Purchasing Agent.
- Authorize the Superintendent and Treasurer to attend professional meetings.
- Dispense of the reading of the "minutes" of the previous meeting.
- Authorize President and Treasurer to borrow money, if needed.
- Authorize the Superintendent and Treasurer to enter into and/or accept/participate in Federal, State, or Local Grants or agreements and authorize the Treasurer to appropriate funds for grants awarded.
- Authorize the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Putnam County Auditor as information becomes available to the Treasurer to warrant such a filing.
- Authorize the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.
- Authorize the Treasurer to make fund to fund advances, advance returns, transfers, and appropriation changes as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting
- Authorize the Superintendent to send school employees to professional meetings within the amount of appropriations.
- Authorize the Superintendent to employ such temporary personnel as needed in emergency situations and approved by the Board of Education at the next regular meeting.
- Authorize copy cost of \$.10 per sheet for requests of public documents.
- Appoint Ron Bradford as Legislative Liaison to OSBA.
- Appoint Robin Etter as Student Achievement Liaison.

ROLL CALL: Ayes; Mr. Bidlack, Mr. Bradford, Mrs. Etter, Mr. Olds, and Mr. Zachrich. Nays; None. Motion carried.

### **Resolution #06-16**

It was moved by Mr. Bradford and seconded by Mr. Zachrich to approve the following 2016 committees:

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### 2016 Committees

#### Policy/Procedures

Ron Bradford  
Robin Etter  
Tracy Potts  
Joel Mengerink

#### Strategic Planning

Ron Bradford  
Tracy Potts  
Joel Mengerink

#### Buildings/Grounds

Mike Zachrich  
Chad Olds

#### Negotiations

Dean Bidlack  
Chad Olds

#### Casteel Committee

Deb McIntyre  
Mike Zachrich  
Tracy Potts  
Joel Mengerink

#### Sexual Harassment

Each building principal is sexual harassment grievance officer for that building

#### Audit/Finance

Kathy Schmitz  
Tim Eding  
Joel Mengerink

#### District Records

Joel Mengerink  
Kathy Schmitz  
Dean Bidlack  
(required Supt, Treas, Bd. Pres)

#### Tax Incentive Review Council

Ron Bradford  
Joel Mengerink  
Kathy Schmitz

ROLL CALL: Ayes; Mr. Bradford, Mrs. Etter, Mr. Olds, Mr. Zachrich, and Mr. Bidlack. Nays; None. Motion carried.

#### **Resolution #07-16**

It was moved by Mr. Bradford and seconded by Mr. Olds to adjourn the meeting.

THOSE IN FAVOR: Ayes; Mr. Bidlack, Mr. Bradford, Mrs. Etter, Mr. Olds, and Mr. Zachrich. Nays; None. Motion carried.

Adjournment Time: 7:41 p.m.

Signed: \_\_\_\_\_, President

Attest: \_\_\_\_\_, Treasurer