

# RECORD OF PROCEEDINGS

## Minutes of Continental Local School Board of Education Meeting

Held on [June 28, 2017](#)

A regular meeting of the Continental Local Board of Education was held at 7:30 p.m. in the administrative office.

The meeting was called to order by the president.

ROLL CALL: Present: Mr. Bidlack, Mrs. Etter, Mr. Olds, and Mr. Zachrich. Absent: Mr. Bradford.

### **Resolution #45-17**

It was moved by Mr. Zachrich and seconded by Mr. Olds to approve the minutes from the the regular meeting on Tuesday, May 16, 2017.

ROLL CALL: Ayes: Mr. Zachrich, Mr. Olds, Mrs. Etter, and Mr. Bidlack. Nays: None. Motion carried.

Hearing of the public:

-No one was present.

Mr. Bradford entered the meeting at 7:34 p.m.

Mrs. Potts gave the elementary building report and the bullying summary for the second semester. There were no incidences.

Mr. Eding gave the junior high / high school building report and the bullying summary for the second semester. There was one reportable incident.

### **FINANCE**

Mrs. Sabo gave the financial report.

### **Resolution #46-17**

It was moved by Mr. Olds and seconded by Mrs. Etter to accept the monthly financial report including investments, cash reconciliation and Board spending plan.

ROLL CALL: Ayes: Mr. Olds, Mrs. Etter, Mr. Bradford, Mr. Zachrich, and Mr. Bidlack. Nays: None. Motion carried.

### **Resolution #47-17**

It was moved by Mr. Bradford and seconded by Mr. Zachrich to:

-Approve the following donations:

- \$512.45 from Jetta Wildermuth to the Stage and Music Fund
- \$420.00 from Blue and Gold Club to Athletic Department for All-Sport Passes
- \$1,000.00 from Blue and Gold Club to Athletic Department for Trainer Usage
- \$100.00 from the Continental Education Association to the Community Scholarship Fund
- \$232.00 mulch donation from Wollam Ag Center for school ground landscaping
- \$300.00 from American Legion Post 541 to the Stage and Music Fund for the Memorial Day Performance
- \$100.00 - Dennis Hanneman (Putnam Co. Fair Board) to the Stage & Music Fund for the fair performance
- \$179.83 from CarrieJo Verhoff, Krystal Bowers, Jennifer Hopps, Jordan Streicher, Toby
- Bidlack, Tammy Baker, and Anita Elkins to the Community Scholarship Fund in lieu of service pins

-Approve the elementary workbook fees for school year 2017-2018.

<u>2016-2017 Fees, Per Student</u>	<u>2017-2018 Fees, Per Student</u>
\$50.00	Grades K-2 \$30.00
	Grades 3-6 \$50.00

-Approve the middle school and high school workbook/lab fees for school year 2017-2018.

<u>2016-2017 Fees, Per Student</u>	<u>2017-2018 Fees, Per Student</u>
Grade 7 \$42.50	Grade 7 \$21.00 (if in band); \$46.00 (not in band)
Grade 8 \$41.50	Grade 8 \$16.00 (if in band); \$41.00 (not in band)
Grades 9-12 (per individual class req)	Grades 9-12 (per individual class req)

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-Resolution to participate in the National School Lunch and Breakfast Program for school year 2017-2018.

-Establish cafeteria prices for lunch and milk for school year 2017-2018:

<u>2016-2017</u>		<u>2017-2018</u>	
K-6 Lunch	\$2.35	K-6 Lunch	\$2.40
7-12 Lunch	\$2.85	7-12 Lunch	\$2.90
Ala Carte Plate Lunch	\$3.00	Ala Carte Plate Lunch	\$3.25
K-12 Reduced Lunch	\$ .40	K-12 Reduced Lunch	\$ .40
Adult Lunch	\$3.50	Adult Lunch	\$3.75
K-12 Breakfast	\$1.50	K-12 Breakfast	\$1.75
K-12 Reduced Breakfast	\$ .30	K-12 Reduced Breakfast	\$ .30

-Approve membership to Ohio High School Athletic Association for the 2017-2018 school year.

-Approve agreement with North Point Educational Service Center for the 2017-2018 school year for the Developmental Disabilities Program for handicapped students.

-Approve FY 2018 permanent appropriations.

-Approve July 1, 2017 to June 30, 2018 school insurances from SORSA (Schools of Ohio Risk Sharing Authority) for property, fleet, and liability with a total liability limit of \$15,000,000 at a premium of \$57,950. (Reduction of \$5,835 over last year.)

-Approve AFPlanServ, a division of American Fidelity Assurance Company, to provide New IRS approved administrative services for the District's 403(b) Plan.

-Approve the transfer of \$31,500 from General Fund (001) to General Fund-Maintenance (001-9300).

-Approve an advance of \$11,255.58 from the General Fund (001) to the Cafeteria Fund (006) for June.

-Convert the net advance of \$45,857.85 from the General Fund (001) to the Cafeteria Fund (006) for FY17 to a transfer of \$45,857.85 from the General Fund (001) to the Cafeteria Fund (006).

-Approve FY2017 appropriation modifications to comply with Ohio Revised Code Budgetary Requirements:

<u>Fund</u>	<u>Increase</u>	<u>Decrease</u>
Fund 006 - Food Services	\$ 3,489.97	
Fund 018 - Public School Support	\$ 2,571.05	
Fund 022 - District Agency		\$ 240.00
Fund 029 - Education Foundation	\$ 5,616.82	
Fund 200 - Student Managed Activity	\$ 9,402.20	
Fund 300 - District Managed Activity	\$12,953.34	
Fund 587 - Title VI-B Preschool		\$ 7,651.17
Fund 599 - Miscellaneous Fed. Fund	\$ 5,641.61	

ROLL CALL: Ayes: Mr. Bradford, Mr. Zachrich, Mrs. Etter, Mr. Olds, and Mr. Bidlack. Nays: None. Motion carried.

### **POLICY**

#### **Resolution #48-17**

It was moved by Mrs. Etter and seconded by Mr. Olds to:

-Approve the first reading of the following NEOLA policy:  
2464 Gifted Education and Identification

-Approve the second reading of the following NEOLA policies:

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## Minutes of Continental Local School Board of Education Meeting

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0157 Organization  
2430 District-Sponsored Clubs and Activities  
2430.02 Participation of Community Stem School Students in Extracurricular Activities  
2431 Interscholastic Athletics  
2461 Recording of District Meetings Involving Students and/or Parents  
2623 Student Assessment and Academic Intervention Services  
3120.08 Employment of Personnel for Co-Curricular Activities  
3220 Standards-Based Teacher Evaluations  
5111 Eligibility of Resident/Nonresident Students  
5200 Attendance  
5460 Graduation Requirements  
5610 Removal, Suspension, Expulsion, and Permanent Exclusion of Students  
5630.01 Positive Behavior Intervention and Supports and Limited Use of Restraints and Seclusion  
6320 Purchases  
6423 Use of Credit Cards  
6700 Fair Labor Standards Act (FLSA)  
8210 School Calendar  
8310 Public Records  
8320 Personnel Files  
8330 Student Records  
8452 Automated External Defibrillators (AED)  
8500 Food Services  
8510 Wellness  
9270 Equivalent Education Outside the Schools & Participation in Extracurricular for Students Not Enrolled in the District  
3120.04 Employment of Substitutes  
3432 Sick Leave  
5111.01 Homeless Students  
5111.03 Children and Youth in Foster Care  
8300 Continuity of Organizational Operations Plan  
8305 Information Security  
3217 Weapons  
4217 Weapons  
7217 Weapons

ROLL CALL: Ayes: Mrs. Etter, Mr. Olds, Mr. Bradford, Mr. Zachrich, and Mr. Bidlack. Nays: None. Motion carried.

The Transportation Report was heard. Summer Inspection was done. Thank you to Mike Pitney for his hard work in getting the busses ready for inspection.

Ron Bradford gave the Vantage Report.

### **SUPERINTENDENT'S RECOMMENDATIONS**

#### **Resolution #49-17**

It was moved by Mr. Olds and seconded by Mr. Zachrich to:

- Approve membership with the Ohio Small and Rural Schools Collaborative.
- Approve to purchase 125 Chromebooks with REAP money at \$325 each, for a total of \$40,625.

ROLL CALL: Ayes: Mr. Olds, Mr. Zachrich, Mr. Bradford, Mrs. Etter, and Mr. Bidlack. Nays: None. Motion carried.

#### **Resolution #49A-17**

It was moved by Mr. Bradford and seconded by Mrs. Etter to:

- Approve the 2017-2018 Junior High/High School Student Handbook.

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ROLL CALL: Ayes: Mr. Bradford, Mrs. Etter, Mr. Olds, Mr. Zachrich, and Mr. Bidlack. Nays: None. Motion carried.

### PERSONNEL

#### Resolution #50-17

It was moved by Mr. Olds and seconded by Mr. Zachrich to approve the following:

-Recognition to Sarah Baughman for participating in AEP's E3smart energy efficiency education program during the 2016-2017 school year through the Ohio Energy Project. The program complies with Ohio's Learning Standards for science and math and provides a free Home Energy Efficiency Kit (to help reduce the use of energy usage in their homes) to each participating student. We applaud Mrs. Baughman for attending a full-day training where she received \$500 in science equipment and supplies for her classroom.

-Recognition of the following staff members recognized on May 26, 2017 for their service at Continental Local School:

<u>5-Year</u> Cheryl Grant CarrieJo Verhoff Krystal Bowers Jennifer Hopps Jordan Streicher	<u>10-Year</u> Toby Bidlack	<u>15-Year</u> None	<u>20-Year</u> Tammy Baker
<u>25-Year</u> Anita Elkins	<u>30-Year</u> None	<u>Retirement</u> Mary Okuly (35 yrs)	<u>Perfect Attendance</u> Brian Badenhop Jeffrey Prowant Keith Schnipke Daniel Swonger Stephen Troyer
<u>Starfish Award (Extra Mile)</u> Tammy Baker			

-Employ the following teacher on one-year limited contract, pending proper certification and satisfactory FBI/BCI background checks for the 2017-2018 school year, effective August 17, 2017:

Elementary Intervention Specialist  
Jenna Warnimont, Step 10M

-Employ Ginger Williams as a Part-Time Cook at 2.5 hours per day, 184 days per year at Step 0 and issue her a one-year limited contract, effective August 22, 2017, pending satisfactory FBI/BCI background checks.

-Resolution to employ teachers, contingent on student enrollment, for 2017 summer school (Grades 1-6) at \$25.00 per hour:

Sharon Siebeneck  
August 2-15, Reading/Language Arts/Math, 8:00 a.m.-12:00 noon  
4 hrs./day x 10 days; 40 hours of pay at \$25.00/hr. (\$1,000.)

Kathy Schmiedebusch  
August 2-15, Reading/Language Arts/Math, 8:00 a.m.-12:00 noon  
4 hrs./day x 10 days; 40 hours of pay at \$25.00/hr. (\$1,000.)

-Increase work hours for the Cafeteria Manager position from 6.5 to 8 hours per day (194 days per year). Work hours will be 6:30 a.m. to 3:00 p.m.

-Accept the resignation of Cafeteria Manager Diana Ordway, effective December 31, 2017. Diane has done a wonderful job managing the cafeteria and will be greatly missed.

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-Approve 2% salary increases for exempted personnel for the 2017-2018 school year.

Tim Eding	\$65,285.10	210 day contract
Tracy Potts	\$68,666.40	215 day contract
Joyce Howell	\$41,780.88	\$20.01 per hour 8 hour/261 days
Mark Siebeneck	\$51,970.32	\$24.89 per hour 8 hour/261 days
Diane Ordway	\$29,643.20	\$19.10 per hour 8 hour/194 days

ROLL CALL: Ayes: Mr. Olds, Mr. Zachrich, Mr. Bradford, Mrs. Etter, and Mr. Bidlack. Nays: None. Motion carried.

The next regular board meeting will be Monday, July 17, 2017 at 5:30 p.m. in the administrative office.

### **Resolution #51-17**

It was moved by Mr. Zachrich and seconded by Mr. Olds to adjourn the meeting.

THOSE IN FAVOR: Ayes: Mr. Bidlack, Mr. Bradford, Mrs. Etter, Mr. Olds, and Mr. Zachrich. Nays: None. Motion carried.

Adjournment Time: 8:14 p.m.

Signed: \_\_\_\_\_, President

Attest: \_\_\_\_\_, Treasurer